



Career Planning at Wallace Hall Academy



Younger Years

- Targeted groups in P7, S1 and S2 begin to develop employability skills through QI
- Options preparation and choices made in S1, including focus on what qualifications are needed for certain jobs (using PlanIt Plus)
- PSE lessons focus on pupils taking responsibility for setting targets and working towards future plans
- Parents invited to Options Interviews



Moving into senior school

- Pupils in S3 consider their options for S4 and beyond
- PSE lessons focus specifically on how to choose best options based on future plans
- Parents invited to Options Interviews
- All pupils from S3 issued with 16+ LC Future Planning form
- Targeted groups in S3 continue to develop employability skills through QI



Leaving after S4/S5

- Pupils identified early in Autumn term
- Specific input through PSE lessons, outside speakers, SDS
- CVs prepared and Mock Interviews undertaken
- Work experience organised
- QI Targeted group in S4 continue to develop employability skills through supported work placements and site visits



S6 – The Final Year

- UCAS support and advice – personal statements, registering with UCAS
- CVs prepared for those not applying through UCAS, support given with applications
- Every pupil meets with named member of staff
- Work experience encouraged
- Mock interviews with Rotarians



All year groups

- Individual Mentoring in PSE times will discuss future plans/careers
- S6 mentoring younger pupils and lead subject specific study groups
- Careers Adviser available for pupils to discuss options and career plans



16+ Learning Choices

- Positive destinations for all
- Future planning form issued to S4 to S6
- Offer Form issued to all students reaching 16 for first time (and then in S5 and S6)
- Target support where required through school, SDS, QI, Activity Agreement
- Tracks pupil progress in securing a positive destination
- Data recorded in SEEMIS/Data Hub
- Opportunities Guide available



Business Mentors

- Work with individual students in S4, S5 and S6
- Focus on career planning, interview skills, applications, personal statements and CVs
- Monthly meetings and e-mail contact
- Pupils benefit from an outside/business perspective with an impartial view of their plans



Past destination statistics

- 2009 – 86.9% with positive destination
- 2010 – 90.5%
- 2011 – 93.7%
- 2012 – SDS currently gathering data but initial guess is about 92%
- *Gap years appear as a negative destination*



For this year

- More focused input for those applying to College/Apprenticeships/Employment to include how to complete application forms, write letters of application
- Extended use of My World of Work website (CVs, Mock Interviews, find best suited jobs, look at industry job statistics)